**Parent Agreement for Computer Equipment**

Name of Child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_\_ Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Laptop Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Laptop Serial Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONDITIONS OF USE:** The above-referenced laptop computer is property of **The Center School**, and is being made available for your child to take home to further enhance his/her educational experience. IT IS NOT MANDATORY FOR YOUR CHILD TO TAKE THE COMPUTER HOME. If you elect to take the laptop home, it should only be used by the child to whom it is assigned, and should only be used to access educationally appropriate materials which will be provided to him/her. Any internet access policies in place by **The Center School** should be followed completely. The laptop must be brought back to school each day, and may not be taken home over extended breaks in the school year unless specific permission has been given by the administration. **The Center School** reserves the right at any time to revoke your privilege of taking home the computer if it is determined that these conditions are not met.

**LIABILITY FOR THEFT OR BREAKAGE:** Upon taking the above-referenced laptop computer away from the premises of **The Center School**, you assume responsibility for the general use of the laptop. Specifically, you will, to the best of your ability, ensure that your child only uses it for school related purposes, and that they observe the rules detailed in the **Student Care Guide** attached to this form.

**PARENT ACKNOWLEDGEMENTS FOR THOSE WISHING TO TAKE HOME COMPUTER:**

\_\_\_\_\_\_\_ I have read and agree to comply with the above provisions and request that my child be allowed to bring the laptop computer home. **Failure to check this item will result in your child not being allowed to take the computer home.**

\_\_\_\_\_\_\_ My child and I have read the Student Care Guide and I will, to the best of my ability, ensure that he follows the guideline contained within. I understand that failing to follow the Student care guide could result in the revocation of the right to take a laptop home**. Failure to check this item will result in your not being allowed to take the computer home.**

\_\_\_\_\_\_\_ I understand that this device is capable of recording audio. **Failure to check this item will result in your child not being allowed to use the computer for any purpose.**

Please Note, this computer can have its location tracked and screen viewed in the event of theft. School personnel **CANNOT** view your child through its camera. This is in compliance with New Jersey’s Anti-Big Brother Act No. 2057.

**PARENT ACKNOWLEDGEMENT FOR THOSE NOT WISHING TO TAKE HOME COMPUTER:**

\_\_\_\_\_\_\_ I do not wish for my child to be allowed to bring a laptop computer home.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Name (Print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

# Student Care Guide

Please observe the following guidelines when using your school provided laptop. Failing to follow the Student Care Guide could result in the revocation of the right to take a laptop home.

1. **Keep all food and drink away from the laptop.**
2. **Avoid using your computer on soft surfaces, such as a bed or pillow.**
3. **Your laptop is for your use only. Never allow anyone else to use your laptop.**
4. **Never leave your laptop in plain view in a car.**
5. **Never run when carrying a laptop, or actively use it while walking.**
6. **Keep younger children and babies away from computers.**
7. **If the laptop is damaged, report the damage immediately.**
8. **Supervise your laptops at all times, never allow it to be left unattended.**
9. **Keep pets away from the laptop.**